

Penn Township Planning & Zoning
2001 Municipal Court
Harrison City, Pennsylvania 15636
OFFICE 724.744.2171 FAX 724.744.7579

Tenant/Lessee Registration

Tax Map Number: _____

Physical Address of Subject Property: _____

Owner of Subject Property: _____

Address of Owner: _____

Contact Name (if other than owner of if Corp., etc..) _____

Contact Phone Number: _____

Tenant/Lessee Name: _____ Phone: _____

Address: _____

Tenant/Lessee Name: _____ Phone: _____

Address: _____

Tenant/Lessee Name: _____ Phone: _____

Address: _____

*Additional sheet may be attached if necessary

Signature: _____ Title: _____ Date: _____

Fee: _____	Official Use	Check # _____	Approved By: _____
Units X \$25.00 =Total Fee _____	Date: _____		

As per Township of Penn Code Chapter 129 Section 2, all owners of rented, leased or occupied dwelling units and commercial establishments within the Township of Penn shall furnish the township the names and addresses of each tenant, lessee or occupant of either a dwelling unit or commercial structure. Furthermore, as per Chapter 129 Section 3, upon change of occupancy or tenancy of either a dwelling unit or commercial structure the owner shall within 30 days of the change notify the township of said change and provide the township the name and address of the new tenant or lessee. Failure to comply may lead to fine or imprisonment.