

PENN TOWNSHIP INSPECTION REQUEST

When scheduling any inspections we require completion and submission of this form to our offices a minimum of 24 hours in advance. Inspections will **NOT** be scheduled in any other manner. Send to: communitydevelopment@penntwp.org

Permit Holders Name: _____ Phone #: _____

Email: _____

Contractors Name: _____ Phone #: _____

Email: _____

Building Permit #: _____ Issue Date: _____

Subdivision: _____ Lot #: _____

Street Address: _____

City: _____ Zip Code: _____

The Following Inspection is Requested:

- | | | |
|--|-------------|-------------|
| <input type="radio"/> Footer | Date: _____ | Time: _____ |
| <input type="radio"/> Foundation*(if poured, pre pour inspection) | Date: _____ | Time: _____ |
| <input type="radio"/> Foundation*(if poured, post pour inspection) | Date: _____ | Time: _____ |
| <input type="radio"/> Framing | Date: _____ | Time: _____ |
| <input type="radio"/> Mechanical | Date: _____ | Time: _____ |
| <input type="radio"/> Insulation | Date: _____ | Time: _____ |
| <input type="radio"/> Drywall/Wallboard | Date: _____ | Time: _____ |

- Final Inspection is Requested to be Conducted on: Date _____ Time: _____
Name to Appear on Occupancy Certificate: _____

(Certification of Final Electrical Inspection is Required Prior to Final Site Visit)

Proof of Final Sewage Inspection is Required Prior to Final Inspection Approval

Office Use

Sewage Final Inspector: _____ Pass: _____ Fail: _____

Building Final Inspector: _____ Pass: _____ Fail: _____

*Occupancy Certificate will only be issued if all inspections have been successfully completed

*A \$50.00 fee will be assessed for any required re-inspection following a failed inspection